

NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION REGULAR MEETING
Monday, November 20, 2017 6:30PM, Elementary School Media Center

MINUTES

- 1. Call to Order**—Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on November 20, 2017, at 6:30pm.

- 3. Roll Call:**
Members present: Karen Flatness, JoAnn Maloney, Travis Routh, Dan Schmidt, Rick Schultz and Superintendent, Dale Carlson. Mark Tollefson arrived at 6:32pm, Neil Schlaak arrived at 6:34pm. Also present: Terri Engel, Dave Bunn, Doug Anderson, Kiley Beenken, Jennie Bunn, Sara Ihrke, Jill Freeman, Carrie Petsinger, Stacy Stork, Karla Christopherson, Shelly Mangskau, Deb Bently, Reed Waller and Sue Kulseth.

- 4. Approve Agenda**—Moved by Karen Flatness, seconded by Travis Routh to approve the agenda as presented. Motion Carried 5-0.

- 5. Teaching and Learning Feature** – School Nurse, Carrie Petsinger. NRHEG Public Schools received two \$3,000 grants, one for each building. This money was used to improve health and wellness for staff and students. In Ellendale, the improvements included an activity cart for recess, a mobile salad bar, and a mother's room. In New Richland, the improvements included activity items for recess, signage for the kitchen, a salad spinner, mother's room, and cold frames to facilitate longer growth of the outdoor gardens.

- 10. Approve Consent Agenda**—Moved by Neil Schlaak, seconded by Mark Tollefson to approve the Consent Agenda as presented. Motion carried 7-0.

a. Board Meeting Minutes for the October 16, 2017, regular School Board Meeting and for the November 8, 2017, Work Session.

b. Finance

1) Board Bills: \$527,990.19

2) Donations:

NR Firemen	Donation Comm Ed Smart Board	1,500.00
Lundberg-Lee Post #266	Donation Panther Power-Up	200.00
Apogee Services (Viacom)	Donation to Eagle Bluff	50.00
New Richland Liquor	Donation to Eagle Bluff	25.00
Morgan's Meat Market	Donation to Eagle Bluff	50.00
Willow's	Donation to Eagle Bluff	50.00
Federated Insurance	Donation to Eagle Bluff	200.00
Jaguar	Donation to Eagle Bluff	192.00
Geneva Fire Department	Donation to Eagle Bluff	250.00
Sorenson's Appliance	Donation to Eagle Bluff	25.00
Central Farm	Donation to Eagle Bluff	100.00
Main Street Dental	Donation to Eagle Bluff	100.00
Broskoff Structures	Donation to Eagle Bluff	100.00
Eight Oaks (Amerigas)	Donation to Eagle Bluff	25.00
New Richland Drug	Donation to Eagle Bluff	25.00
L & D Ag Service	Donation to Eagle Bluff	100.00
State Bank of New Richland	Donation to Eagle Bluff	200.00

First National Bank Waseca	Donation to Eagle Bluff	100.00
Dagry Tooling	Donation to Eagle Bluff	100.00
Farmers State Bank Hartland	Donation to Eagle Bluff	100.00
Wagner Foods	Donation to Eagle Bluff	20.00
American Legion NR	Donation to Veteran's Day Program	100.00
America Legion Aux NR	Donation to Veteran's Day Program	75.00
Court Sports	Letterclub Clothing Sales	648.00
St Peter WELCA	Donation Classroom Elementary	150.00
Basketball Boosters	JH Uniforms & Girls BB Shooting Shirts	4,771.52
	Total	\$9,256.52

c. Workforce

1) 2017-2018 Winter Coaching Contracts:

- a) Pat Churchill-Boy's Basketball Head Coach
- b) Isaiah Lundberg-Boy's Basketball JV Coach
- c) Aaron Gilliland-Boy's Basketball 7th Grade Coach
- d) Onika Peterson-Girl's Basketball Head Coach
- e) Drew Paukert-Girl's Basketball JV Coach
- f) Hannah Lundberg-Girl's Basketball 7/8 Grade Coach
- g) Shawn Larson—Wrestling Head Coach
- h) Nate Jensen-Wrestling Assistant Coach
- i) Jamie Harshman—JH Wrestling Coach

2) Leave of Absences:

- a) Amy Jensen-Medical Leave (Non-FMLA). Amy is requesting 8 weeks starting approximately February 26th, with a return date of approximately April 9th, 2018.
- b) Jim Steen-Medical Leave (FMLA). Jim is requesting 12 weeks starting November 27, 2017 with a return date of approximately February 19, 2018.

3) Employment Recommendations: Tammy Beenken—Elementary Assistant Cook/Dishwasher. Tammy will be placed at Grade 4, Year 1, of the 2016-2018 ASFCME Master Agreement at a rate of \$10.23 per hour.

4) Resignation:

- a) Susan Abbott – Secondary Paraprofessional. Susan started with the District with the 2016-2017 school year.
- b) Waynetta Peterson – Elementary Food Service. Waynetta started with the District in November, 2015.

5) Special Education Service Agreements:

- a) Vision Services with South Central Service Cooperative- (12.94) days at a salary of \$3,725.81 and benefits of \$1,618.02 for at total of \$5,343.83. The Region 9 Low Incident grants offsets the cost of these services by paying \$30,000 of the total cost and covering all travel expenses related to providing services.
- b) Audiology Services with South Central Service Cooperative-Five (5) days at a rate of \$466.48 for a total of \$2,332.40. The Region 9 Low Incidence grants offsets the cost of these services by paying \$15,000 of the total cost and covering all travel expenses related to providing services.

4) Statewide Enrollment Options: We have one (1) student from another District who will be attending school in our District. We have two (2) students moving out of our District but choosing to remain with us. We have three (3) students living in our District but choosing to attend a different school district and/or online school. I want to mention that the Board does not take action when a resident student returns to the District from open enrolling out. For

example, recently a resident student reenrolled in our District part-time who had open enrolled out to attend an on-line school. We are in the process of tracking those students who had open-enrolled out but since have reenrolled back into the school District.

11. Reports

a. **2017-2018 World's Best Work Force Plan:** Moved by Mark Tollefson, seconded by Karen Flatness to approve the 2017-2018 World's Best Workforce Plan as presented Motion carried 7-0.

12. Recommended Actions

- a. **Set Special School Board Organizational Meeting date for January 2018:** Moved by JoAnn Maloney, seconded by Neil Schlaak to approve Tuesday, January 2nd, 2018, at 5:30pm as the Special School Board Organization Meeting date and time. Motion carried 7-0.
- b. **Set Regular Board Meeting dates for January and February 2018:** Moved by Karen Flatness, seconded by Dan Schmidt to approve January 16 and February 20, 2018 as the dates for the Regular School Board January and February 2017 meetings. Motion carried 7-0.
- c. **Resolution to Combine Polling Places:** Moved by Travis Routh, seconded by Dan Schmidt to approve the Resolution to Combine Polling Places as presented. Motion carried 7-0.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No.2168, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place: New Richland Secondary School, New Richland, Minnesota

This combined polling place serves all territory in Independent school District No. 2168 located in Waseca County; and the City of Hartland and Hartland Township in Freeborn County, Minnesota.

Combined Polling Place: Ellendale Elementary School, Ellendale, Minnesota

This combined polling place serves all territory in Independent School District No. 2168 located in Steele County; and the City of Geneva and Bath, Geneva and freeborn Townships in Freeborn county, Minnesota.

Note: See Section 2.3.2 of the Election Manual regarding changing polling places in the case of an emergency or if the polling place is no longer available.

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

Note: See Section 3.6 of the Election Manual regarding certain restrictions on voting hours.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Dated: November 20, 2017

BY ORDER OF THE SCHOOL BOARD

/s/ _____

Karen Flatness, School District Clerk

(If a combined polling place is changed, the change must be adopted at least ninety (90) days prior to the first election where it will be used unless that polling place has become unavailable for use.)

- d. Paraprofessional 2017-2019 Master Agreement:** Moved by Travis Routh, seconded by JoAnn Maloney to approve the Paraprofessional 2017-2019 Master Agreement as presented. Karen Flatness abstained from the vote. Motion carried 6-0.
- e. Early Childhood Teacher Letter of Assignment:** Moved by Karen Flatness, seconded by Neil Schlaak to approve the Early Childhood Teacher Letter of Assignment for Amy Jensen as presented. Motion carried 7-0.
- f. Community Education Teacher Wage Schedule:** Moved by Mark Tollefson, seconded by Neil Schlaak to approve the 2017-2018 Community Education Teacher Wage Schedule as presented. Motion carried 7-0.

13. Motion to move into closed session to discuss labor negotiation strategy related to negotiations with the Education Minnesota NRHEG Teacher Bargaining Association as permitted by M.S. Section 13D.03.: Moved by Karen Flatness, seconded by Neil Schlaak to move into closed session to discuss labor negotiation strategy related to negotiations with the Education Minnesota NRHEG Teacher Bargaining Association as permitted by M.S. Section 13D.03. Motion carried 7-0.

14. Motion to come out of Closed Session: Moved by Neil Schlaak, seconded by Karen Flatness to come out of closed session. Motion carried 7-0.

15. Adjournment: Moved by Neil Schlaak, seconded by Karen Flatness to adjourn the meeting. Motion carried 7-0. Meeting adjourned at 7:51PM.

Submitted by _____, clerk

Karen Flatness, Clerk