

**NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION
ANNUAL ORGANIZATIONAL MEETING
Tuesday, January 3, 2017 at 5:30PM
Secondary School Board Room, New Richland, MN**

MINUTES

1. **Call to Order**—The meeting was called to order by Chairman, Rick Schultz. The School Board of Ind. School District #2168 met in a Special, Annual Organizational meeting on January 3, 2017 at 5:31pm.
3. **Official Oath of Office**—Karen Flatness, Dan Schmidt and Neil Schlaak were sworn in as NRHEG Public Schools ISD #2168 School Board members by Chair Rick Schultz.
4. **Roll Call**--Members present: Karen Flatness, JoAnn Maloney, Travis Routh, Dan Schmidt, Neil Schlaak, Rick Schultz, Mark Tollefson. Also present Superintendent Dale Carlson, Reed Waller and Sue Kulseth.
5. **Approve Agenda**--Moved by Mark Tollefson, seconded by Travis Routh to approve the agenda as presented. Motion carried 7-0.
6. **Approve Minutes**—Moved by Mark Tollefson, seconded by Travis Routh to approve the Minutes of the Special Board Meeting (Superintendent Performance Evaluation), December 19, 2016 as presented. Moved by Travis Routh, seconded by Mark Tollefson to approve the Minutes of the Truth in Taxation Meeting, December 19, 2016 as presented. Moved by Mark Tollefson, seconded by Travis Routh to approve the Minutes of the Regular Meeting, December 19, 2016 as presented.
7. **Board Organization**
 - a. **Election of 2016 School Board Officers**

CHAIR--JoAnn Maloney nominated Rick Schultz for Chair of the Board of Education. There were no other nominations. Congratulations to Rick Schultz who was re-elected Board Chair.

VICE-CHAIR-- Travis Routh nominated JoAnn Maloney for Vice Chair of the Board of Education. There were no other nominations for Vice Chair. Congratulations to JoAnn Maloney who was elected Vice Chair.

CLERK--Rick Schultz nominated Karen Flatness for Clerk of the Board of Education. There were no other nominations for Clerk. Congratulations to Karen Flatness who was elected Clerk.

TRESURER--JoAnn Maloney nominate Travis Routh for Treasurer of the Board of Education. There were no other nominations for Treasurer. Congratulations to Travis Routh who was elected Treasurer. Congratulations to our four officers for 2016.

Thank you for your service and leadership.

b. Assign School Board Committees

The Chair appointed Karen Flatness, JoAnn Maloney, Travis Routh for the finance committee.

The Chair appointed JoAnn Maloney, Dan Schmidt, Rick Schultz for the policy committee.

The Chair appointed Travis Routh, Neil Schlaak, Rick Schultz for the building and grounds committee.

The Chair appointed Karen Flatness, Neil Schlaak, Mark Tollefson for the transportation committee.

The Chair appointed Travis Routh, Dan Schmidt, Mark Tollefson for the school activities committee.

The Chair appointed JoAnn Maloney, Travis Routh, Dan Schmidt negotiations committee for Paraprofessionals Union.

The Chair appointed Karen Flatness, Neil Schlaak, Rick Schultz negotiations committee for the AFSCME Union.

The Chair appointed JoAnn Maloney, Neil Schlaak, Mark Tollefson negotiations committee for the Certified Staff.

- c. **Set the Depositories for 2017:** Moved by Neil Schlaak, seconded by Karen Flatness to approve the official depositories for fiscal 2017: State Bank of New Richland and the Minnesota School District Liquid Asset Fund. Motion carried 7-0.
- d. **Authorization of Investments/Electronic Funds Transfers 2017:** Moved by Neil Schlaak, seconded by Karen Flatness to authorize the Dale Carlson, Superintendent of Schools to make appropriate investments and electronic fund transfers of district funds. Motion carried 7-0.
- e. **Set the Official Newspaper for 2017:** Moved by Neil Schlaak, seconded by Karen Flatness to approve the Star Eagle as the official newspaper for fiscal 2017. Motion carried 7-0.
- f. **Set the Regular Board Meeting Date and Time:** Moved by Mark Tollefson, seconded by Neil Schlaak to hold the regular monthly School Board meeting on the third Monday of each month at 6:30 pm, with the exception of Tuesday, January 17, 2017, and Tuesday, February 21, 2017, due to January 16 and February 20 being holidays. The location of the meetings will alternate every month. The Elementary Media Center will be January, March, May, July, September, November and the Secondary Media Center will be February, April, June, August, October and December. Motion carried 7-0. Meeting dates, times and locations will be posted to the NRHEG web-site.
- g. **Set Board Member Compensation:** Moved by Neil Schlaak, seconded by Travis Routh to approve the board member compensation at \$50 for regular/special meetings and \$100 for a full-day meeting or workshop. Additional compensation: \$200 Chair, \$150 Clerk and \$100 Treasurer. Motion carried 7-0.

10. Other Business

a. Workforce

New Employees:

1) Moved by Karen Flatness, seconded by Mark Tollefson to approve the work assignment of LaDonna Olson, LPN, LaDonna will start at an hourly wage of \$16.25 for the 2016-2017 school year, this is a 60% position as presented. Motion carried 7-0.

2) Moved by JoAnn Maloney, seconded by Karen Flatness to approve the work assignment of Kathleen Peterson, Secondary Cooks Assistant/Salad Bar, Kathleen will start at Grade 4 Step 2 of the 2016-2018 AFSCME Agreement, an hourly wage of \$10.24 per hour as presented. Motion carried 7-0.

3) Report from Board chair regarding superintendent mid-year performance review summary.

Adjournment: Chair, Rick Schultz, adjourned the meeting. Meeting adjourned at 6:30pm.

Submitted by _____, Clerk's Assistant

Clerk