

**NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION REGULAR MEETING
Monday, May 21, 2018, 6:30PM, Elementary Media Center**

MINUTES

1. Call to Order: Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on May 21, 2018 at 6:30 PM.
2. Roll Call:
Members present: Karen Flatness, JoAnn Maloney, Neil Schlaak. Absent Members: Travis Routh, Dan Schmidt and Mark Tollefson. Also in attendance were Dale Carlson, Superintendent; Doug Anderson, Elementary Principal; David Bunn, Secondary Principal; Karla Christopherson, Business Manager; Terri Engel, Curriculum and Instruction Coordinator; and Sue Kulseth, Administrative Assistant to the Superintendent.
3. **Approve Agenda:** Moved by Neil Schlaak, seconded by Karen Flatness to approve the agenda as presented. Motion carried 4-0.
4. **Teaching and Learning Feature:** Prairie Fire Theatre Alice in Wonderland presentation by Jessica Williams, teacher and students, Gracie Williams, Brenna Sommer, Payton Bunn, Brooklyn Summer, Tayler Schmidt and Elsie Schultz.
7. **Presentations to the School Board:**
 - Steele County Historical Society gave a presentation to the Board about Steele County and the Civil War. Books were given to the 6th grade class.
 - Gail Schmidt, NR Area Foundation Grants presentation, Acelas Program \$1,000 (Dave Bunn), Guided Ready Books \$3,000 (Terri Engel), Community Education Pre-school Smart Boards (2) \$1,500 (Macy Whiteside), Community Education Activities & Equipment \$1,200 (Macy Whiteside), Flexible Learning Area-Digital Media Zone \$2,800 (Angie Aaseth & Jordan Paula).
10. **Approve Consent Agenda Items:** Moved by Neil Schlaak, seconded by Karen Flatness to approve the Consent Agenda Items as presented. Motion carried 4-0.

a. Board Meeting Minutes for Monday, April 16, 2018

b. Finance

1) Board Bills: \$577,791.88

2) Donations

Brian & Jodell Wayne	Targeted Services	\$500.00
Geneva Fire Department	Student Needs	\$300.00
NRHEG Football Boosters	Tackle Wheels	\$675.00
Dan Lewer	FFA Donation	\$150.00
Meghan Krause-Target Corp	Large Box Student Scissors	
Southern MN Initiative Foundation	200 Books for Community Ed Panther Pup's Summer of Learning Fun	

Total donations \$1,625.00

Total donations to date: \$54,559.73

- 3) **Interquest Detection Canines of MN Contract 2018-2019 School Year:** Renew our agreement with Interquest Detection Canines of MN. Each visit will be \$300/half day or \$450/full day, mileage is a flat rate of \$30 per visit. This price has increased from 2017/2018 contract \$275 to \$300/half day rate.
- 4) **Optional Student Insurance Plan:** Student Assurance Service for the optional student insurance program for 2018-2019.

c. **Work Force**

1) **Resignation:**

- a) Pattie Carlson—Elementary Paraprofessional
- b) Linda Henslin—Elementary Paraprofessional
- c) Pat Churchill—Social Studies Teacher
- d) Katie Just—Middle School Science Teacher
- e) John Schultz – Assistant Football Coach
- f) Jordan Paula – Assistant Football Coach

2) **Employment Contracts:**

- a) Ryan Evans—Early Childhood Special Education Teacher. Mr. Evans will be at BA, Step 5 +20 Semester Credits of the 2017-2019 EM Master Agreement.
- b) Brittany Waters—Elementary Special Education Teacher. Ms. Waters will start at BA, Step 1 of the 2017-2019 EM Master Agreement.
- c) Kalyna Stitt—ELL Translator Letter of Agreement. Ms. Stitt will be paid \$17.25 per hour and not to exceed an average of nine (9) hours per week. She will report to the Building Principal. The position is planned for the remainder of the 2017-2018 school year.

These contracts are contingent on acquiring proper licensure, official transcripts and a successful background check.

2) **Coaching Contracts:**

- a) Jordan Paula – Head Cross Country
- b) Isaiah Lundberg — Head Boys Basketball

- 3) **Tenure & Non Tenure Contracts:** The administrative team will be recommending the board approval for the following teacher tenure and non-tenure contracts for the 2018-2019 school year:

Tenure Contracts:

Kelsey Routh
Jessica Williams

3rd Year Contracts:

Amy Kitzer
Renee Moravec
Jordan Paula
Carrie Petsinger
Dena Summer
Ashley Young

2nd Year Contracts:

Kiley Beenken
Missy Dunn
Ryan Evans
Miles Otstot
Susan Schaub
Elizabeth Weegman

- a. **Statewide Enrollment Options:** For the current 2017-2018 school year, eight (8) students are choosing to attend another school district. Three (3) of the 8 have recently moved into the district and choosing to remain in their previous district. One of the 8 is attending another school district for their online program. For the 2018-2019 school year, there are 3 kindergartners attending another school district that offers school age care or surround care which we are discussing as part of our kindergarten readiness efforts. Also for 2018-2019, one (1) kindergarten student is open enrolling to our District from another district.

Item 11 Reports

2018-2019 Preliminary Budget (Finance): Karla Christopherson, Business Manager and Dale Carlson, Superintendent presented the 2018-2019 preliminary budget. At this time, they are recommending a deficit budget of approximately \$220,000 due in part to expenses we believe are critical to our efforts in achieving goals and objectives in our Strategic Plan. Our fund balance is favorable, which should allow the Board to invest in one-time expenses that are not recurring on an annual basis. Examples include investing in curriculum resources that are past due as well as our ongoing commitment as a district to instructional technology. The budget includes the purchase of two existing bus leases as well as the result of employee wage and benefit agreements that average more than a 4% increase. As we approach the 2018-2019 school year, we will be monitoring key variables such as our projected student enrollment which is a significant resource for revenue.

12. Recommended Actions

- a. **2018-2019 Staff Development Plan:** Moved by Neil Schlaak, seconded by JoAnn Maloney to approve the 2018-2019 Staff Development Plan presented by Jennifer Bunn. Motion carried 4-0.
- b. **2018-2019 Staffing Plan:** Moved by Karen Flatness, seconded by Neil Schlaak to approve the 2018-2019 Staffing Plan as presented at the April 16 School Board meeting. There have been no changes to the preliminary plan. Motion carried 4-0.
- c. **AFSCME Agreement 2018-2020:** Moved by Neil Schlaak, seconded by JoAnn Maloney to approve the AFSCME Agreement 2018-2020. The AFSCME membership approved the agreement on April 25. Motion carried 4-0.
- d. **Non-renewal of a Teaching Contract (Workforce) –** The Board will be asked to approve the non-renewal of teacher Paul Meyer. Mr. Meyer was hired at the start of the 2017-2018 school year. The Board will consider taking action on the following resolution.

Member Rick Schultz introduced the following Resolution and moved its adoption:

RESOLUTION RELATING TO THE
NONRENEWAL OF THE TEACHING CONTRACT OF
A PROBATIONARY TEACHER

WHEREAS, Paul Meyer is a probationary teacher in Independent School District No. 2168, New Richland, MN;

BE IT RESOLVED, by the School Board of Independent School District No. 2168, that pursuant to Minnesota Statutes 122A.40, subd. 5, the teaching contract of Paul Meyer, a probationary teacher in Independent School District No. 2168, is hereby non-renewed, and will thus terminate at the close of the current 2017-2018 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding the non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF NON-RENEWAL

Dear Mr. Paul Meyer,

You are hereby notified that at a regular meeting of the School Board of Independent School District No. 2168 held on May 21, 2018, a resolution was adopted by a majority roll call vote not to renew your probationary teaching contract for the 2018-2019 school year. Your contract will thus terminate at the end of the 2017-2018 school year. Said action of the board is taken pursuant to Minnesota Statutes 122A.40, subd. 5.

Yours very truly,

SCHOOL BOARD OF
INDEPENDENT SCHOOL DISTRICT NO. 2168

Clerk of the School Board

The motion for the adoption of this Resolution was duly seconded by Neil Schlaak, and upon a vote being taken thereon, the following voted in favor of the Resolution:

Karen Flatness--Aye, JoAnn Maloney--Aye, Travis Routh--Absent, Dan Schmidt--Absent, Neil Schlaak--Aye, Rick Schultz—Aye, Mark Tollefson—Absent.

And the following voted against the Resolution:

Whereupon this Resolution was declared duly passed and adopted.

- e. **Graduation Class of 2018:** Moved by Neil Schlaak, seconded by JoAnn Maloney to approve the Graduation Class of 2018 with 67 Graduating Seniors. The list of names may include names of students who are still in the process of completing their requirements with hopes of completing within the next few weeks. Motion carried 4-0.
- f. **Northland Securities Proposal:** Moved by JoAnn Maloney, seconded by Neil Schlaak to approve the Northland Securities Proposal. Motion carried 4-0.
- g. **Lead-in Water Testing:** Moved by Neil Schlaak, seconded by Karen Flatness to approve the Management Plan for Lead-in Water Testing as provided to NRHEG Public Schools by IEA. Motion carried 4-0.
- h. **Kelsey Routh—Elementary Reading Interventionist (0.75 FTE):** Moved by Neil Schlaak, seconded by Karen Flatness to approve the contract of Kelsey Routh—Elementary Reading Interventionist (0.75). Motion carried 4-0.
- i. **IEA Management Services Agreement for 2018-2020:** Moved by Karen Flatness, seconded by Neil Schlaak to approve the IEA Management Services Agreement for 2018-2020, cost for services for the three years are \$12,219, \$12,548, and \$12,887. Motion carried 4-0.

13. Adjournment: Moved by Neil Schlaak, seconded by JoAnn Maloney to adjourn the meeting. Motion carried 4-0. Meeting adjourned at 7:39 PM.

Submitted by _____, Clerk
Karen Flatness