



# New Richland-Hartland-Ellendale-Geneva Public Schools

Independent School District No. 2168

## District Office

306 Ash Avenue South  
New Richland, MN 56072  
(507)465-3206  
Fax (507)465-8633  
Dale Carlson, Superintendent

## Secondary School

306 Ash Avenue South  
New Richland, MN 56072  
(507)465-3205  
Fax (507)465-8633  
David Bunn, Principal

## Elementary School

600 School Street  
Ellendale, MN 56026  
(507)684-3181  
Fax (507)684-2108  
Douglas Anderson, Principal

*Empowering students with knowledge and skills to succeed.*

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September 3, 2019

**Re: School Bus Evacuation and Safety Drill**

Parents/Guardians:

When students riding a route bus arrive to school the morning of Wednesday, September 11, bus drivers and school officials will be facilitating bus evacuation and safety drills prior to the start of classes. The purpose for the drill exercise is to assist students and drivers in better understanding proper safety procedures when riding and evacuating our school buses.

The evacuation and safety drill will include:

1. Behavior expectations while on the bus to ensure everyone is positive, respectful, responsible, and safe.
2. Procedures and demonstration of a front door, rear door, window, and roof hatch evacuation.
3. Student evacuation drill practicing a rear door evacuation.
4. Other safety measures and information beneficial for students and drivers.

Our first and most important priority each day for the School District is to make sure we are keeping our students safe. Thank you for entrusting us in caring for your child throughout the school day, including for many students, transporting between home and school.

If you have any questions regarding safety procedures and expectations for students riding our school buses, please contact your child's driver or school principal.

Sincerely,

Dale Carlson, Ph.D.  
Superintendent