

Student Assistance Team (SAT)

The purpose of SAT meetings is to help teachers with students that they have identified as having an academic or behavior problem. The team will work together to come up with practical ideas to help these students be more successful in school. At the conclusion of the team meeting, we will put together a complete student intervention plan to help address the student's concerns.

Together the team will:

- Assess your major concerns about the student
- Identify the one or two most important student concerns to address in team
- Set specific student goals for improvement
- Design an intervention plan with strategies to help that student improve, and
- Decide how to share information about this plan with the student's primary caregiver(s)

You should consider referring a student with problems in the following areas:

- Academic problems
- Behavioral problems
- Suspected physical/emotional/sexual abuse
- Significant family problems
- Physical/mental health concerns
- Safety concerns
- Legal problems
- Poverty

Student Assistance Team (SAT) Overview and Process

The team will meet every other Tuesday from 7:30 - 8:15 am. At each meeting, students from each grade will be discussed on a rotating schedule, alternating every other meeting between grades 6-9 and grades 10-12 at each meeting. Each student will be designated 10-15 mins at the meetings.

Once a teacher refers a student to the team, the team will review the referral and notify the teacher of the date and time that the student will be discussed. The teacher should be present at the team meeting during that time to discuss their student. Based on the problem and information provided in the referral form, the team will identify an appropriate intervention and method of progress monitoring data collection.

The intervention and data collection process will be provided in writing to the teacher following the meeting via email. The teacher, or person designated to implement the intervention, will then implement the intervention per the instructions provided and collect progress monitoring data using the system indicated by the team. The team will also set a goal for remediating the academic/behavioral problem in order to determine whether sufficient progress is being made using the specified intervention. The intervention and progress monitoring data, as prescribed by the team, will be implemented and collected for a predetermined amount of time. *Teachers are encouraged to contact the School Psychology Intern, Dorothy Lipski, for concerns, consultation, and support in interventions and data collection.*

Following the implementation of the intervention for a predetermined amount of time determined by SAT, the teacher will submit the progress monitoring data to Ann Howe. The team will then review the data and determine whether the academic/behavioral problem was remediated as a result of the intervention. If the intervention was successful in remediating the academic/behavioral problem, the team will decide whether to continue, alter, or conclude the intervention.

Student Assistance Team (SAT) Referral Process

How to refer a student to SAT?

Before referring a student to SAT, you should identify and implement an intervention with the student in question. It is recommended that the intervention should be done daily, for at least 3 weeks prior to making a referral to SAT.

Resources for Interventions

Consult the following resources when identifying an intervention to use with a student: interventions posted in the teacher's lounge, those listed on PBIS World (www.pbisworld.com/tier-1/), and/or Intervention Central (www.interventioncentral.org) for ideas on interventions to try with the student to see if the issue is resolved. Additionally, you may contact the School Psychology Intern, Dorothy Lipski, for help in identifying and implementing an appropriate intervention, as well as consultation for academic and behavioral problems. It is recommended that the intervention should be done daily, for at least 3 weeks prior to making a referral to SAT.

If after consistent, daily implementation of an intervention, the student does not make adequate progress toward their academic or behavioral goal, take the following steps to refer the student to SAT:

1. Complete the Student Assistance Team (SAT) Referral Form, which can be found at [www.pbisworld.com](#)
2. The team will contact you to inform you when the student will be discussed.
3. The team will provide the teacher with a detailed account of the intervention, method of progress monitoring data collection, and follow-up meeting date.
4. The teacher, or person designated to implement the interventions and collect data, will be collected for a predetermined amount of time.
5. The teacher, or person designated to implement the interventions and collect data, will submit progress monitoring data to Ann Howe.
6. The team will determine the efficacy of the intervention and decide future actions.

SAT Members and Contact Information

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