

NRHEG PUBLIC SCHOOL ISD #2168
BOARD OF EDUCATION
REGULAR MEETING
Monday, July 17, 2017, 6:30 PM
Elementary Media Center

MINUTES

1. Call to Order—Meeting called to order by Chair, Rick Schultz. The School Board of Ind. School District #2168 met in regular session on July 17, 2017 at 6:30PM.
3. Roll Call:
Members present: Karen Flatness, JoAnn Maloney, Travis Routh, Neil Schlaak, Rick Schultz and Superintendent, Dale Carlson. Dan Schmidt arrived at 6:36pm. Mark Tollefson was absent. Also present: Deb Bently, Reed Waller, Karla Christopherson and Sue Kulseth.
4. **Approve Agenda**—Moved by JoAnn Maloney, seconded by Neil Schlaak to approve the agenda as presented. Motion Carried 5-0.
7. **Approve Minutes of Regular Meeting June 19, 2017**—Moved by Travis Routh, seconded by Karen Flatness to approve the minutes of the regular meeting of June 19, 2017 as presented. Motion carried 5-0.
Approve the Minutes of the School Board Work Session July 12, 2017—Moved by Travis Routh, seconded by Karen Flatness to approve the minutes of the School Board Work Session of July 12, 2017 as presented. Motion carried 5-0.
8. **Consideration of bills - \$1,079,817.45**—Moved by Travis Routh, seconded by Karen Flatness to approve the bills in the amount of \$1,079,817.45 as presented. Motion carried 5-0.

13. New Business

a. Finance:

1. **Donations:** Moved by Karen Flatness, seconded by Neil Schlaak, to approve the donations from NRHEG Baseball Boosters a donation of \$1,000.00 towards the purchase of a drag, from NRHEG Softball Boosters a donation of \$1,000.00 towards the purchase of a drag, from Lundberg-Lee Post #266 a donation of \$300.00 to the Jr. High Band for a total of \$2,300.00. Motion carried 6-0.
2. **Lunch and Milk Prices for 2017-2018:** Moved by Neil Schlaak, seconded by Karen Flatness to approve the breakfast and lunch prices for the 2017-2018 school year. Breakfast for Grades K-12 will be \$1.30; Lunch for Grades K-5 will be \$2.55; Lunch for Grades 6-12 will be \$2.70; Lunch for Adults will be at the Federal Government Rate rounded up to the nearest nickel. Milk will be \$0.40. Motion carried 6-0.
3. **Minnesota School Board Association membership Renewal:** Moved by Karen Flatness, seconded by Neil Schlaak to approve membership to the Minnesota School Board Association. The Association dues are \$4,057.00 and the Policy Services Renewal is \$675.00 per year for a total of \$4,732.00. Motion carried 6-0.
4. **2017-2018 Substitute Compensation Rates:** Moved by Travis Routh, seconded by Dan Schmidt to approve the following Substitute Compensation Rates; Teachers \$110 per day, Paraprofessionals \$10 per hour, Kitchen staff \$10 per hour, Custodian staff \$11 per hour, Nurse \$15.75 per hour. Karen Flatness removed her from the vote. Motion carried 5-0.

b. Workforce:

1. **New Hires:** Moved by Dan Schmidt, seconded by Karen Flatness to approve the hirings of:
 - a. Missy Dunn, Secondary Special Education Teacher. Missy will be placed at BA+30, Step 5 of the 2015-2017 EM Master Agreement, at a Salary of \$44,693.00.
 - b. Ryan Evans, Early Childhood Special Education Teacher. Ryan will be placed at BA, Step 4 with 10 Semester Credits of the 2015-2017 EM Master Agreement, at a Salary of \$41,327.00.

- c. Natalie Fell, Secondary Salad Bar/Assistant Cook. Natalie will be placed at Step 4, Year 1, of the 2016-2018 ASFCME Master Agreement at a rate of \$10.23 per hour.
- d. Amy Johns, Elementary Special Education Teacher. Amy will be placed at BA Step 1 of the 2015-2017 EM Master Agreement, at a Salary of \$37,729.
- e. Cortney Klocek, Secondary Special Education Teacher. Cortney will be placed at BA Step 1 of the 2015-2017 EM Master Agreement, at a salary of \$37,729.

All contracts are contingent on background checks and licensure completion. Motion carried 6-0.

2. **Renewal Contract:** Moved by Travis Routh, seconded by Neil Schlaak to approve the Renewal Contract for Sue Kulseth, Administrative Assistant to the Superintendent. The agreement is a two (2) year contract with a hourly wage increase of 2.75% at a rate of \$17.66 for the 2017-2018 fiscal year and hourly wage increase of 2.75% at a rate of \$18.15 for the 2018-2019 fiscal year. Motion carried 6-0.
3. **2016 Fall Coaches Contracts:** Moved by Karen Flatness, seconded by Dan Schmidt to approve the Fall Coaches contracts, Dan Stork, Football Head Coach; Mike Weber, Cross Country Head Coach; Onika Peterson, Volleyball Head Coach; Corrine Schuller, Volleyball 9th Grade Coach as presented. Motion carried 6-0.
4. **Co-Curricular Contracts:** Moved by Neil Schlaak, seconded by Travis Routh to approve the Co-Curricular contracts of Jordan Paula, Annual Advisor and Theresa Buendorf, Knowledge Bowl Advisor as presented. Motion carried 6-0.
5. **Retirement:** Moved by Karen Flatness, seconded by JoAnn Maloney to approve the retirement of Dan Bell with gratitude. Motion carried 6-0.
6. **Agreement with JWP for Staff Sharing of (COTA) Certified Occupation Therapist Assistant:** Moved by Neil Schlaak, seconded by Dan Schmidt to approve the agreement with JWP for Instructional Staff Sharing of the COTA for the 2017-2018 school year as presented. Motion carried 6-0.
7. **COTA Contract:** Moved by Karen Flatness, seconded by JoAnn Maloney to approve the Certified Occupational Therapist Assistant contract for Naomi Elmhurst for the 2017-2019 school year. We share Naomi's services with JWP; NRHEG at 60% time and JWP 40% time as presented in the amount of \$29,876 as presented. Motion carried 6-0.
8. **Summer Occupational Therapy Contract:** Moved by JoAnn Maloney, seconded by Karen Flatness to approve the Summer Occupation Therapy Contract of Racheal Kluver that begins June 2017 and goes through August 2017. Hourly Rate of \$36.53, Maximum Hours is 16, Prep hours/1 per 6 hours direct student contact and Total Eligible Salary of \$669.72 as presented. Motion carried 6-0.
9. **Unpaid Leave Request:** Moved by JoAnn Maloney, seconded by Travis Routh to approve the Unpaid Leave Request of Elementary teacher, Jill Freeman. Jill will use four (4) personal leave days and three (3) unpaid leave days, for a total of 7 days. Motion carried 6-0.

e. Facility:

1. **10 Year Long Term Facility Maintenance Plan (LTFM):** Moved by Neil Schlaak, seconded by Karen Flatness to approve a resolution approving the Ten Year Long-Term Facility Maintenance Program Budget as presented and authorizes the current amount to be included in the District's long-term facility maintenance projects application for long-term facility maintenance revenue. Motion carried 6-0.

- f. Statewide Enrollment Options:** Moved by Karen Flatness, seconded by Travis Routh to approve the Statewide Enrollment Options for the 2017-2018 to include three (3) student living in our District but choosing to attend a school not in our District this Fall 2017 and two (2) students not living in our District but choosing our District to attend school this Fall 2017 as presented. Motion carried 6-0.

14. Adjournment—Moved by Neil Schlaak, seconded by Dan Schmidt to adjourn the meeting. Motion carried 6-0. Meeting adjourned at 7:32PM.

Submitted by _____, Clerk

Karen Flatness, Clerk

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